

October 9, 2016 Board Meeting

In Attendance

Board

Nicole Muratore
Patrick Gilbery
Chris Trask
Mark Bishop
Brandon Imhoff

Guests

George Covvarubias
Lori Leiberman
Shannon Jenkins
Osama Wali
Melissa Mahon
OnyeKachi Ekeoju

- I. TdF Volunteer Appreciation Party
 - a) Scheduled for Wednesday, October 12th.
 - b) Does anyone object to closing the shop early that evening – 7pm?
- II. New Times Letter
 - a) We were selected as Best Bike Co-op and a plaque is in the mail
- III. This Saturday's orientation/shop improvement occurs during a training ride
 - a) Who will lead the ride while Patrick covers shop improvement? Brandon
- IV. PTO
 - a) What are the conditions for which PTO can occur?
 - i. Individual must be employed with Bike Saviours for 6 months
 - ii. 40 hours PTO is earned after 6 months of employment, not prorated at the start of the calendar year.
- V. Should we build bikes for kids for Christmas? (Brandon)
 - a) TBAG is already doing this and they need help. See FB event page for details.
- VI. ASU Cycling t-shirts
 - a) Ben Mang asked if we're OK with selling ASU Cycling t-shirts at the shop
 - b) We'll be the only location selling, so adverts on SteveBay will bring more patrons into the shop and perhaps more donations
- VII. New EOB accounting procedures
 - a) Counting down the register at night and documenting cash + tips
- VIII. Square transactions w/staff discounts
 - a) Some credit card transactions where staff discount was applied did not belong to staff members.
 - b) We agreed that communicating about the policy and accounting procedures to encourage interest in the shop's financial health will help as a deterrent to this behavior.
- IX. Adding focus to staff nights
 - a) There's interest in adding a focus, also interest in using this time for shop builds
- X. AZ Surplus Property Donation Program
 - a) Yes, there's interest in becoming eligible.
- XI. Bike McClintock (Guzy)
 - a) In his absence, Guzy wanted us to speak about this and encourage us to perform some social media outreach and engage our patrons with this issue
- XII. What's going on with WTF? (Shannon)
 - a) Nicole is hesitant to proceed because....What's the purpose?
 - b) Patrick shared his experience with inconsistent focus in the past
 - c) Through discussion Nicole determined a meeting to discuss the issue prior to scheduling a recurring event would be wise.

- d) Nicole will setup a Doodle board and invite folks to nominate a day/time to discuss WTF and its potential

XIII. 10-year Anniversary

- a) Make a to-do list
 - i. Design a flyer? (Ben Mang)
 - ii. Plan route (Patrick)
 - iii. Order food to be catered
 - iv. Get in touch with OG BS crew
 - v. Volunteer appreciation items
 - vi. Blast social media to get Build-a-Bike folks involved

XIV. Next Month

- a) Plan Winter BBQ
- b) 10-year anniversary party planning