

Meeting Minutes

January 8, 2017

Attendees

Board Members

Nicole Muratore, Mark Bishop, Patrick Gilbery, Josh Wilson, Brandon Imhoff, Alex Frank

Guests

George Covarrubias, Claudia Vecho

Scribe

Nicole Muratore

Agenda

- Old Business
 - Landings Credit Union update
 - Bylaws editing preparation
- New Business
 - Monthly #s
 - Schedule Bylaws meeting
 - Tentative January 22, 2017
 - Monthly Raffle retrospective
 - PATRICK: Expanding Hours
 - PATRICK: Recycle-a-Bicycle field trip and Build-a-Bike certificate
 - PATRICK: Tour de Fat 2017

Old Business

- **Landings Credit Union.** Checking and savings accounts are now open in our name at Landings Credit Union. Patrick Gilbery and Brandon Imhoff are the account signers and card holders. All future deposits will go into these accounts.
 - **TO DO** (Nicole, Patrick): Plan migration to Landings: Vendor list and schedule for moving over funds from WF to Landings.
 - **TO DO** (Nicole): Reconcile cash transactions with cash deposits for transition week(s) in QuickBooks
- **Bylaws Meeting.** The Board agreed to meet January 22, 2017, 7pm at Boulders on Broadway to begin bylaws edits.

New Business

- **CLAUDIA: Recycle-a-Bicycle** Claudia teaches a bicycle mechanics class at Gililand Middle School and volunteers at Bike Saviours to supplement her teaching. She is requesting the following help:
 - A volunteer mechanic to assist in class. The class is 45 minutes in length and runs from 12:40pm – 1:40 pm. To start, she would like someone to assist 1x/week as soon as possible for classes in January through May 19th. **DECISION: Yes**
 - **TO DO** (Claudia): Alert us to any fingerprinting or other procedures involved.
 - A Build-a-Bike Gift Certificate to honor a student showing excellence during each semester (2 per year). **DECISION: Yes**
 - A scheduled field trip to Bike Saviours for ~16 students. In groups of 3 or 4, students will work with volunteer mechanics and learn to breakdown bicycles. Tentative first or second week of May on a Tuesday, Wednesday, or Thursday from 11:00am – 3:00pm **DECISION: Yes**
- **Tour de Fat 2017.** Patrick spoke with New Belgium's Nonprofit Liaison, John, regarding the plan for this year's festival. The format is changed – Tempe is a Tier 1 location and will be one of three cities retaining the parade portion of the festival (others include Boise and Fort Collins). The parade will remain an afternoon activity, though the festival time is being moved and will be 4:00pm – 9:00pm.
 - The gap between parade and festival sparked discussion and concerns, mostly revolving around how attendance may decrease, affecting our profits, and the spirit of Tour de Fat is lost without attractions such as the funny bikes. Mark suggested maximizing the liquor license we obtained to host our own "bike circus" to raise additional funds. This will be a separate discussion held with T.B.A.G.

- **Expanding hours.** Our foot traffic is steadily increasing and a wait list is common nearly every day we're open. One way for us to increase our capacity without having more physical space is to expand our open shop hours. Questions and concerns brought up:
 - Volunteer base must increase, stabilize, and provide better training opportunities for little wrenches to accommodate the staggering of big wrenches.
 - Earlier shifts are typically more difficult to fill. Recruiting volunteers from Phoenix Metro Bicycle Club was suggested. **TO DO** (Nicole): Reach out to PMBC membership to gauge interest in volunteering.
 - What does *ideal* staffing look like?
 - 3 big wrenches on the shop floor
 - 1-2 little wrenches on the shop floor
 - 1 floater (floats the floor and the warehouse)
 - 1 greeter
 - Hours/days to expand?
 - Later Monday interferes with Art Night
 - Saturday hours interfere with classes
 - Nicole (afterthought): Having one day with morning hours might not be a terrible idea, maybe Sunday, 9am – 6pm
 - **TO DO:** Create a Facebook poll for our patrons/regulars/interested parties to vote on a day or hours they'd like to see us open.
 - This was an open discussion; no decision was made. Will table for February's board meeting.
- **Art Night Flyers.** This month's flyers were not ready for distribution until the day before Art Night. Flyers should be completed 2 weeks prior to Art Night for distribution by the Street Team.

Next Meeting

Sunday, January 22, 2017 7pm @ Bike Saviours (Special Topics: Bylaws Edits, Phase 1)

Sunday, February 5, 2017 7pm @Boulders on Broadway

Next Meeting Agenda Items

- January 22nd: Bylaws edits Phase 1
- February 5th:
 - Monthly #s

- Expanding hours
- Tour de Fat update
- Update re: PMBC
- Insurance renewal update