

Scribe: Mike Nuccio

Hey folks, this is my first time doing something like this, so pardon my inevitable dust, and my inevitable drooling.

Board present: Mike Nuccio, Brandon Imhoff, Jim Tolar, Jonathan McCurdy, and by phone, Alex Frank

Also present: Nicole Muratore, Isaiah Mitchell, Scott Williams, Christian Bowers, and Frank

1. Mike suggests the possibility of cooking for the shop as an expression of volunteer appreciation, using volunteer appreciation funds. Decision: The budget is tight enough and difficult enough to manage as it is without throwing another complication into the mix, but the possibility of a co-operative effort (or, exploratory effort via polling) on the Facebook staff page is suggested.

2. Isaiah suggests making Fancy Parts eligible to be paid for with Work Trade credit, but JUST for active volunteers, in consideration of the fact that most non-volunteer Work Trade participants would, typically, just opt for the part that would get them rolling the quickest (and thus, cheapest) anyway. Decision: There would be a concern in how this would fit the spirit of the Work Trade program, as well as logistical issues (e.g: determining who is an active volunteer, if the rate and tasks should be the same, etc.) Will table idea until May board meeting, when health of Work Trade program will be evaluated.

3. Jim asks if the employees present have anything they wish to address:

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Brandon expresses that his ideal situation is three big wrenches on the floor every day to handle six work stands, two to a person, but has no requests and sees no problems otherwise. Scott raises a concern with our mechanics being overwhelmed (recent lines, etc.) The possibility of asking our volunteers to hold non-essential work on their bikes until off-hours is raised.

Nicole feels the division of labor among the staff needs serious review, citing examples of jobs she was hired to do that are now being handled by the board. In addition, the concern is raised of how to handle Work Trade when someone is already active doing Work Trade for "non-essential" parts and someone with a case of genuine need requests to do Work Trade. Brandon referred to instances he's already dealt with in someone needing, for example, \*one\* pedal or \*one\* brake that could be paid off in 30 minutes (at a rate of \$10/hr) when the shop isn't full. Decision on Division of Labor: Unclear (ed: by my notes, sorry.) Decision on Work Trade Priority: Still first come first serve, and staff has the duty to be the judge on exceptions.

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4. Regarding the Shower Assistance program, some concern was expressed regarding staff responsibility as to opening the shop and being available to receive shower recipients,

maintaining shower space, but it seems Patrick Gilbery has volunteered to handle these aspects of the program, in accordance to his proposal. The city has given us permission to go forward with the program, but we're still waiting to hear back from the landlords. No decisions can be made until then.

5. As noted previously, our lease is up for renewal and our rent has gone up by ~\$200/mo. The question was posed, in simplified terms (ed: as I have very little understanding of these matters), if we sign a longer lease, will we be offered a better deal on our rent? And if not, perhaps we should only sign our new lease for so long so as to keep our options open. Decision: Question for when Patrick gets back.

6. Concerning Patrick's idea re: the problem of Build-a-Bike traffic taking up stand time and the possibility of regulating a stand to a "fast track" status to handle quick problems. Brandon raises a concern about discovering hours-long "surprise" problems that would result from initiating these quick problems (e.g. beginning to fix a flat leading to the discovery of needing a bottom bracket rebuild). Possibility raised of having, rather than a "fast track" stand, a flat "non-Build a Bike" stand. Jonathan and Christian suggest the possibility of \*two\* stands with this status, but Nicole thinks we should try regulating one stand to this position for one week before deciding to carry it forward with two. Decision: The Red work stand will be regulated to non-Build a Bike problems only, on a first-come first-serve basis. Solution will be examined in one week.

7. Brandon expresses a point on efficiency that, though big wrenches are nice, simply having people around that can help with the most common of problems would in and of itself be a big help. Inquiry into what those problems are and what this would mean, yields: 1. Repairing tubes/tires. 2. Adjusting brakes. 3. Adjusting derailleurs. (At the end of the meeting, Brandon also expresses the possibility of printing up more of the laminated instructional sheets we have in the office in an expanded breadth of subjects, an idea tabled for the next meeting.)

8. Finances. We are \$3500 in the red for the quarter. We are bleeding money, but we are not hemorrhaging, and the Tour de Fat finances we have keep us out of any sort of hair-on-fire emergency situation. A review of our used parts pricing is requested, specifically "new old" parts and high traffic items like chains. Decision is to make discussion of used part pricing a priority at next meeting.

9. Regarding the meeting with David Frome, the CPA interested in the treasurer position on our board. Jim, Jonathan, Mike and Nicole were all present to meet with Mr. Frome and feel the meeting went very well, Mr. Frome is a casual cyclist and frequently competes in events like the Boston Marathon, and his wife is a die-hard roadie. Mr. Frome shows a definite interest in the shop, particularly in the community service nature of what we do, but he will obviously be very busy until tax season is over with and there is very little telling what his decision will be after that much time has passed, so it is important to continue to search for

financial advice in the interim.

That, to my knowledge, represents the core of the meeting. If anyone feels anything is missing or wasn't fleshed out enough, please let me know. I likely won't have anything in my notes because I'm still very green, but maybe we'll be able to put our heads together to fill in the blanks.