

April Community Meeting Minutes

People Present: Patrick

Nicole

Connor

Brandon

Lori

Kenn

Mike

Alex

Frank

Jim

Jonathan

Scott

Old Business (March Community Meeting)

Division of labor for employees.

Nicole: Making sure everything is covered.

Bookkeeping is taking away from duties as volunteer coordinator

Adjusting schedule to allow more time to get stuff done

Alex: Lack of bookkeeping.

Patrick: Difficulty getting non-open shop things done during open shop times

After schedule change, feeling more caught up and willing to take on additional tasks.

Brandon: Patrons rely on the 3 of them

Jim: Bookkeeping needs to be done consistently by a board member who has Experience.

Board agrees to allow employees to arrange schedules as necessary

Health of Work Trade program will be evaluated. Discussion of the possibility of allowing “fancy” parts for active volunteers as Work Trade candidates (Isaiah)

Seems to be working so far.

Mostly regulars at this point.

Consensus is no fancy parts

Had 40 hours of work trade since the beginning

Increasing gradually so there has not been a recording program

Mostly cleaning and maintenance tasks

Update on Shower Assistance program (waiting for landlord reaction).

Alex: Great thing, but not consistent with our mission

Other organizations provide this service and can do it better

Addressing conditions that may come with those who come in (mental illness, substance abuse, etc.)

Patrick: Approval given from government and landlord

Additional electricity and water costs

No concerns with issues

Jim: Hits our neediest customers

Applying for innovation funds from the city

Brandon: Connecting with the city could lead to more volunteers and funds

Not too concerned about additional issues

Nicole: Insurance policy adjustment?

Not too concerned about additional issues

Mike: Continuing our mission to help underserved populations

Tabled for next meeting

Update on the “fast-track” Red stand policy. Continue? Expand?

Staff all like it

Brandon: Addressing those on the waitlist when all express issues have been fixed

Brandon expressed the possibility of printing up more of the laminated instructional sheets we have in the office in an expanded breadth of subjects, an idea tabled for the next meeting. Any update on this?

Will redraft

Moved to next month

Any updates on the search for a Treasurer or Financial advisor?

Haven't heard from anyone

Filed an extension on taxes

Will look for a tax person to pay for this year

Talk to BICAS to find out what they do (Alex and Jonathan)

New Business

(Patrick) Connor Mulholland (one of our volunteers) is doing a bike restoration Eagle Scout project that he'd like to talk about.

Collecting bikes to repair and then donate to an organization in need.

12-18 bikes

Advertising for bikes through social media.

Teaching the other scouts how to fix the bikes, taking a leadership role.

Creating a Go Fund Me for the bike costs.

Will bring all bikes and purchase parts prior to the fix days (1 to 2 days)

Approximately 16 scouts, 2ish at each station.

Working with a church for ideas about worthy organizations to donate to.

(Nicole) Our insurance policy with Statewide is up for renewal in May. The policy is attached for your review. Request for the board to approve or indicate changes to the current policy to expedite the renewal.

No feeling for need to adjust current insurance policy.

Jim moves to approve and Mike seconds

Approved

(Alex) Lack of sexual harassment policy.

Adding statement to Safe Space poster

Patrick: Add harassment

Approved

Being self aware

(Alex) Rust-proof chain inventory.

Alex: Would prefer that we carry both rust proof and non rust proof

Going to keep as is

(Mike) Final appraisal of the tri-fold brochure at the board meeting before printing.

Looking at cost

Mike: Having an economy flyer for community places

Mike to look into where to put flyers and printing costs

Jonathan to make brochure grayscale

(Patrick) Approval of recommended price-list revisions

Based on sales and parts

Not undercutting bike shops

Begin charging for used tubes and cables if they are not being installed

Alex moves to allow used tubes and cables to be sold, Jim seconds

Approved

Staff to check inventory to insure feasibility

Jim moves to approve list, Alex seconds

Approved

(Patrick) Presentation of the first draft rewrite of the BS Handbook.

It's done!

Vote at next meeting

(Stephanie Terrell) Glitter Kitty Mural Ride

Women's alley cat race in May

Checkpoints are art galleries or installations

Would like a donation for raffle

An 80 dollar gift card or a build a bike certificate

Alex motions to allow a build a bike certificate donations, Jim seconds

Approved

Open Forum (Nicole)

Ready to ride bikes, non-fancy, for summer (120-150)

Donations to Rusty Spoke and WeCycle (Nicole)

Be more discerning about what parts to donate

Making sure that we are keeping track of our supply

Volunteer Run (Brandon)

Staff is also volunteers when coming to board meetings

Decorum of Staff and Volunteers (Scott)

When representing the shop, officially or unofficially (through clothing), operate with decorum and self-awareness

Changes: Charging for used tubes and cables that are not installed in the shop, limited quantity
New price list implemented