

Attendance: Frank, Mark E, Alex, Ben, Mike, Jonathan, Patrick, Jim, Nicole, Christian, Brandon,
Lori, Scott

Old Business

Vote on approval of BSBC Handbook updates

Alex- Concern about volunteer coordinator

Nicole-Content of things we'd like to do, phase things in with implementation plan

Jonathan- Well thought out, agrees on roll out

Brandon- BAB inventory tracking starting

Jim- annotate for timelines

Vote on approving handbook w/annotations

Approved

Update on Bylaws approved by e-mail

Jim- 5 approvals and 1 abstention

New Business

Bike Shop Status Report

Patrick- 464 patrons

138 staff shifts

9370 in sales

Jim- redistribution on Brandon's tasks

Patrick- not hire new

Both up to 40 hours

Nicole does open shop

Now have larger, more experienced volunteer base

Patrick's schedule M-Th 8:30-6:30

Alex- Concern about anticipation of increased mechanic need

Patrick- currently have good big wrench coverage

Mike- Working with current model

Scott- concerned about call list getting longer

Patrick- "fast stand" has helped reduce call list

Working on volunteers logging hours

Brad working on new website design

Update on Accounting Situation

Jim- Vicki came in to look at situation

Gave suggestions of what needs fixed

Will not be able to help, need to find someone

Nicole- Quickbooks backlog between March and April

Start doing taxes now or wait? (deferred until November)

Alex- Paying someone to do taxes

Brandon- Start on numbers to make CPA transfer easier

Alex- Can Nicole do things for taxes and normal duties?

Jim- Will contact Dave about who to contact for help

Mike- Using ASU Downtown for non-profit help

Alex motions to look for paid CPA

Approved

Shop Builds- New Parts

Jonathan- taking case by case on what new parts to add

Mike- keeping audience in mind

Scott- implementing an optional accessory package?

Alex- not adding locking skewers-buyer responsibility

Open Forum

Alex- shop safety-closed toed shoes required for staff, volunteers, and patrons

Patrick- see something, say something safety policy

Brochures are done

Mark- progress on volunteer intake

Patrick- lots of volunteer training opportunities

Shop Builds and shadowing proving to be most effective

Nicole- suggests hosting monthly open houses