

## October Community Meeting Minutes (7:06 start)

**Attending: Jonathan (presiding), Lori, Brandon, Jim (recording), Mike, Alex, Nicole, Frank, Ken, Patrick, Jess**

### Old Business (September Community Meeting minutes)

- Discussion of invitation to Rob Dollar Ride on Oct 28th. (Mike)  
Mike contacted the organizers, they want us to table and have a presence. Nicole will create a FB event to gauge staff interest. Jonathan might be able to help table, Ken can help transport.
- State of Tax Filing (Jim)  
We have executed a Letter of Engagement for Dave Frome to file our 2017 taxes. Return signers for the Board will be; Jim Tolar, Jonathan McCurdy, Brandon Imhoff. Jim is in contact with Frome to provide any required information.
- PSP Bike Bazaar 10/20/18 - Any new info? (Nicole)  
We have paid the \$5 entry fee for a table. We donated a Build-a-bike to the raffle. FB event has been made. Will need two people for setup. If any haggling occurs, a staff member will adjudicate price reductions if appropriate. (selling fancy parts)
- Tour De Fat Discussion: How it went, any issues/hiccups/lessons learned, Attendance? Beer sales?
  - Lori and Brandon expressed disappointment in BS table setup and volunteer presence (specifically, there was none). Next year, all Board members should be at TdF from start to finish. Need to be more formal in our engagement of BS volunteers and representatives on the “day of” activities.
  - Raffle was disorganized and required more than expected support by BS personnel.
  - Patrick reported that his new co-workers had very favorable impressions of BS as a result of TdF
  - Preliminary financial results indicate a net of ~\$40k.
- New Financial items? (Jim)  
Presented the Balance Sheet as of 9/30 (\$69k net assets) and P&L statement for Jan-Sept ‘18. Quick analysis shows that at the current staffing levels, we run about \$2k in the red, monthly. This means we need a fund-injection in the amount of ~\$25k annually to keep the lights on.
  - We need to start collecting Sales tax on new items sold. Jim Tolar will take the lead on securing the appropriate City and State licenses. (report in November)
- Selling of Fancy Bikes - Progress (Frank)  
Recently sold three of the fancy bikes. Increased emphasis on online transactions (e.g. EBay).
- New old iPad... Can has been kicked, has it been kicked far enough for now? (comments from Kristian Doak)  
Based on best estimates of current vendor support models, we have bought at least “a few years.” We should revisit this next year.

## **New Business**

- Revisiting Alcohol and Drug use policy: ban outright? tie to safe space policy with steeper escalations?  
After general discussion Brandon moved that consumption or storage of alcohol be banned from the shop and premises effective immediately. Jim seconded. Motion was passed unanimously. Notices will be posted in appropriate places and a modification to the Volunteer Handbook will be made.
- Shop sales and attendance (Nicole)  
No new information (other than that discussed in the Financial reports).
- TdF totals (Nicole)  
Covered in the Old Business TdF discussion
- Staff Night: possibility of returning. who hosts (keyholders)?  
Proposed for Monday nights, 6-9-ish. Nicole will create a sign-up sheet or document for keyholders to volunteer to host coming Staff nights.

## **Open Floor**

- **Major Taylor Organization**
  - **Patrick** will run a Basic Maintenance class for eight members of the organization (free). Frank will assist. Jim will assist if needed. (date?)
- **Gillilan Middle School Maintenance class**
  - Tuesdays 1-3:30.
  - Nicole has been covering it to date but solicits volunteers from the Wrenches.
- **Mike**  
School commitments require that he pull back a bit from his Board-related duties for some time. He will continue to attend meetings and attend to email discussions, but will largely be unavailable for other Board responsibilities for a while.
- **Alex**  
Is taking a sabbatical from the Board until at least the start of the New Year. He will be listed as an inactive Board Member and not count in the requirement for Quorum (just as **Lori** is currently).
- **Frank Coria pay**  
Moved, seconded, and approved unanimously that Frank's probationary period be ended and his pay rate adjusted to \$14/hour effective 10/15. Thank you for your work to date, Frank, and congratulations on your change in rate and non-probationary status.
- **Next Meeting**  
Sunday, November 4. Jim will preside.
- **Meeting adjourned (8:37)**